

Data privacy statement

The Society (“we”, “our”, “us”) maintains a database of alumni (“you”, “your”) and their email addresses which it keeps for the purpose of inviting alumni to events organised by the Society. Alumni who have accepted an invitation to an event may have supplied us with personal data which can include their email address, college, university, year of matriculation and any special dietary requirements. Some or all of the same data may have been supplied for their guests if any.

Data held on alumni who have not attended a Society event consists only of name and email address, and where supplied physical address, college affiliation and matriculation date. The data controller is the Chairman of the Society who can be contacted at chairman@ous-suffolk.co.uk

The Society may make available to guests at events a list of all alumni attending, with details of their college, university and year of matriculation.

Details of any special dietary requirements you may have will be given only to the caterers for an event where food is served.

We do not sell, nor make otherwise make available, your personal data to third parties under any circumstances, except that, if you have given us specific consent to do so, we may pass data changes to the Alumni Office of Oxford University

We will facilitate communication between individual alumni, but in doing so we do not release personal contact details without prior permission.

If you wish to have your name and personal data deleted from our database you may do so by clicking the link at the bottom of every communication we send out or by emailing unsubscribe@ous-suffolk.co.uk at any time.

The legal basis for processing your personal data for the purposes set out above is that it is necessary for the pursuit of the objectives of the Society and the benefit of its Members.

You have the right at any time to:

- ask us for access to, or rectification or erasure of your data
- restrict processing (pending correction or deletion)
- object to communications or direct marketing
- ask for the transfer of your data electronically to a third party (data portability).

If you feel that your rights have not been respected in a timely manner you may lodge a complaint with the Data Protection Commissioner by contacting the chairman@ous-suffolk.co.uk

We always handle your personal data securely and restrict its use. “Membership” of the Society is defined by the inclusion of your name, email address and college affiliation in our database. There is no requirement for you to provide us with any further personal data except as is required for participation in an event which we may organise.